

2016 Financial Statements

For the year ended December 31, 2016



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Independent auditors' report

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To the members of Council of the City of Kelowna

We have audited the accompanying financial statements of Kelowna International Airport ("the Airport"), which comprise the statement of financial position as at December 31, 2016, the statement of operations and accumulated surplus, statement of changes in net financial assets and the statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the Airport's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Airport's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Kelowna International Airport as at December 31, 2016, and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Kelowna, Canada April 13, 2017

Chartered Professional Accountants

Grant Thornton LLP

Statement of Financial Position As at December 31, 2016

Financial Assets	Actual <u>2016</u>	Actual <u>2015</u>
Cash and cash equivalents	\$ 57,144	\$ 32,485
Accounts receivable	5 37,144	\$ 32,463
Federal government	262,775	72,573
Trade	3,769,929	2,884,548
Portfolio investments	25,664,006	30,384,225
Fortiono nivestinents	29,753,854	33,373,831
	29,755,654	33,3/3,831
Liabilities		
Accounts payable		
Regional government	224,760	191,364
Trade	3,164,959	3,253,245
Performance deposits	379,937	220,474
Deferred revenue	133,615	92,939
Mortgage payable (Note 3)	4,500,000	, -
Debenture debt (Note 4)	17,081,304	12,974,297
	25,484,575	16,732,319
Net Financial Assets	4,269,279	16,641,512
Non-Financial Assets		
Prepaid expenses	164,624	250,113
Inventory	184,580	211,230
Construction in progress (Note 5)	30,847,566	20,728,834
Tangible capital assets (Note 6)	88,991,512	76,373,530
. ,	120,188,282	97,563,707
Accumulated Surplus (Note 7)	\$ 124,457,561	\$ 114,205,219

Contingent liabilities (Note 8) Commitments (Note 9)

> Sam Samaddar Airport Director

Genelle Davidson, CPA, CMA Financial Services Director

See accompanying notes to the financial statements

Statement of Operations and Accumulated Surplus For the Year Ended December 31, 2016

Revenue		Budget <u>2016</u>		Actual <u>2016</u>	Actual <u>2015</u>
Sale of services (Note 11)	\$	26,197,260	\$	28,671,592 \$	26,369,267
Interest earned	•	144,000	-	254,728	250,842
Conditional transfers - Federal government (Note 2)		115,500		115,500	115,500
Other capital contributions		-		555,797	353,579
•	_	26,456,760	_	29,597,617	27,089,188
Expenses (Note 12)					
Administration		2,837,022		2,943,793	2,458,509
Interest		1,203,500		1,029,147	794,717
Terminal operations		4,143,987		4,209,328	3,905,840
Airport improvement fee		376,864		614,523	517,819
Airport policing		180,790		180,790	200,661
Groundside operations		1,969,814		2,009,537	1,687,485
Airside operations		2,493,292		3,125,257	2,751,982
Amortization		-		5,232,900	5,159,415
		13,205,269	_	19,345,275	17,476,428
Annual Surplus	\$_	13,251,491	=	10,252,342	9,612,760
Accumulated Surplus, beginning of year			_	114,205,219	104,592,459
Accumulated Surplus, end of year			\$ =	124,457,561 \$	114,205,219

See accompanying notes to the financial statements

Statement of Changes in Net Financial Assets For the Year Ended December 31, 2016

		Budget <u>2016</u>	Actual <u>2016</u>		Actual <u>2015</u>
Annual surplus Amortization Proceeds from disposal of tangible capital assets Acquisition of tangible capital assets Gain on disposal of tangible capital assets Change in inventory and prepaid expenses	\$	13,251,491 - 53,367,550 - 66,619,041	\$ 10,252,342 5,232,900 25,000 (27,969,614) (25,000) 112,139 (12,372,233)	\$	9,612,760 5,159,415 - (17,188,313) - (234,227) (2,650,365)
Net Financial Assets, beginning of year	_	16,641,512	 16,641,512	_	19,291,877
Net Financial Assets, end of year	\$_	83,260,553	\$ 4,269,279	\$_	16,641,512

See accompanying notes to the financial statements

Statement of Cash Flows

For the Year Ended December 31, 2016

Net inflow (outflow) of cash and cash equivalents related to the following activities:		Actual <u>2016</u>		Actual <u>2015</u>
Operating				
Annual surplus	\$	10,252,342	\$	9,612,760
Adjustment for non-cash items				
Amortization of tangible capital assets		5,232,900		5,159,415
Gain on disposal of tangible capital assets		(25,000)		-
Actuarial adjustment on debenture debt		(421,028)		(353,579)
Developer contributions of tangible capital assets		(109,769)		-
Decrease (increase) in assets				
Accounts receivable		(1,075,583)		(129,395)
Inventory and prepaid expenses		112,139		(234,227)
Increase (decrease) in liabilities				
Accounts payable		(54,890)		1,952,737
Performance deposits		159,463		194
Deferred revenue		40,676		(94,201)
		14,111,250		15,913,704
Capital				
Acquisition of tangible capital assets		(27,859,845)		(17,188,313)
Proceeds from disposal of tangible capital assets		25,000		-
		(27,834,845)		(17,188,313)
Investing				
Change in investments		4,720,219		(4,921,930)
Financing				
Proceeds from mortgage payable		4,500,000		_
Proceeds from issuance of debenture debt		6,500,000		7,500,000
Repayment of debenture debt		(1,971,965)		(1,332,655)
		9,028,035	_	6,167,345
		,,,,,	_	2,227,5232
Net increase (decrease) in cash and cash equivalents		24,659		(29,194)
1		,		(- , - ,
Cash and cash equivalents, beginning of year		32,485		61,679
	_	,		
Cash and cash equivalents, end of year	\$ _	57,144	\$	32,485
Supplementary cash flow information - non cash transaction				
Contributed tangible capital asset	•	100 760	•	
Contributed tangible capital asset	\$ _	109,769	Φ=	

See accompanying notes to the financial statements.

Notes to Financial Statements December 31, 2016

1. Organization and nature of operations

The Kelowna International Airport ("the Airport") is controlled by the City of Kelowna ("the City") and is reported in the City's financial statements as part of the City's resources and operations.

The City operates the Airport pursuant to the provisions of a long-term lease with the Government of Canada entered into January 1, 1969 ("the Ground Lease"). The current term of the Ground Lease, was extended on July 24, 2015 for an additional 20 years with the result that the term of the Ground Lease ends on December 31, 2054.

These financial statements reflect only the assets, liabilities and operations of the Airport. The financial statements have been prepared in accordance with Canadian public sector accounting standards.

2. Significant accounting policies

Accrual accounting

The accrual method for reporting revenues and expenditures has been used.

Cash and cash equivalents

Cash and cash equivalents represent funds held in the City of Kelowna pooled funds. Cash and cash equivalents consist of cash and short-term investments with maturities of 90 days or less from the date of acquisition.

Government transfers

Government transfers are the major source of transfers to the Airport. Restricted government transfers are deferred and recognized as revenue in the year in which the related expenditures are incurred. Unrestricted transfers are recognized as revenue when received. Due to the completion of the projects in 2016 there are no deferred revenue balances related to these grants. The Airport received and recorded as revenue the following grants:

Grant received from	Type of grant	Project	2016	2015
Canadian Air Transport Security Authority	Restricted	Terminal Building – baggage handling operations	\$ 115,500	\$ 115,500

Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts directly attributable to the acquisition, construction, development or betterment of the asset. The cost, less residual value of the asset, is amortized on a straight-line basis over its estimated useful lives as follows:

Land improvements	25 years
Buildings	10 to 75 years
Infrastructure	10 to 75 years
Machinery and equipment	5 to 20 years

Notes to Financial Statements December 31, 2016

2. Significant accounting policies (continued)

Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair market value at the date of contribution.

Intangible assets

Intangible assets include works of art and historic assets. They are not recorded in these financial statements due to the uncertainty as to their value.

Inventories of supplies

Inventories of supplies include chemicals, fuel and supplies and are recorded at the lower of historical cost or replacement cost, with cost being determined using the weighted average cost method except for chemicals which are recorded at the first in-first out method.

Portfolio investments

Portfolio investments are recorded at cost and are comprised of Municipal Finance Authority Bonds/Intermediate Funds, Provincial and Bank Issued Accrual Notes and Debentures, and Guaranteed Investment Certificates and Deposit Notes.

Interest capitalization

The Airport only capitalizes interest on projects being financed internally which will require debenture borrowing upon completion. Interest is calculated on monthly expenditures using the bank prime rate less 2%.

Municipal Finance Authority cash deposits and demand notes

The City, on behalf of the Airport, has issued its debt instruments through the Municipal Finance Authority. As a condition of these borrowings, a portion of the debenture proceeds is withheld by the Municipal Finance Authority as a debt reserve fund. The City also executes demand notes in connection with each debenture whereby the City may be required to loan certain amounts to the Municipal Finance Authority. These demand notes are contingent in nature. The Debt Reserve and Demand Note balances are as follows:

	<u>2016</u>	<u>2015</u>
Cash Deposits held by MFA	\$ 355,969	\$ 282,077
Demand Notes Held by MFA	1,518,126	1,226,108
	\$ 1,874,095	\$ 1,508,185

Notes to Financial Statements December 31, 2016

2. Significant accounting policies (continued)

Liability for Contaminated Sites

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when a site is not in productive use all the following criteria are met:

- an environmental standard exists,
- · contamination exceeds the environmental standard,
- the Airport;
 - is directly responsible; or
 - · accepts responsibility,
- it is expected that future economic benefits will be given up, and
- a reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance and monitoring that are an integral part of the remediation strategy for a contaminated site.

There are no liabilities to be recorded as at December 31, 2016.

Use of estimates

Management has made estimates and assumptions that affect the amounts reported in preparing these financial statements. The significant area requiring the use of management estimates relates to the determination of tangible capital assets' estimated useful lives, the related amortization, and liability for contaminated sites. Actual results could vary from those estimates.

Revenue recognition

Airport improvement fee revenue is recognized as income in the period that passengers depart from the Airport.

Landing fees and terminal fees are generated principally from scheduled flights and non-scheduled commercial aviation and are recognized when the Airport facilities are utilized.

Rentals and fees, vehicle parking revenue, aircraft and apron equipment parking and other revenue are recognized when the Airport facilities are utilized.

Car rental concession revenue is recognized based on an agreed percentage of reported concessionaire sales and/or specified minimum rentals in the period in which the rentals occur. Other concession revenue is recognized based on an agreed percentage of reported concessionaire sales in the period in which the sales occur.

Investment income is recorded on an accrual basis and recognized when earned.

Ground lease

The Ground lease is accounted for as an operating lease and has a single rent payment of \$1 up to 2034 followed by annual rent payments of \$1 from 2035 to 2054.

Notes to Financial Statements December 31, 2016

2. Significant accounting policies (continued)

Reserves for future expenditure

Reserves for future expenditure are non-statutory reserves which represent an appropriation of surplus for specific purposes. Transfers to reserves for future expenditure include funds to finance incomplete projects and accumulations for specific purposes.

3. Mortgage payable

The City has a mortgage of \$4,500,000 with Reaton Leasing Ltd. which is to be repaid in January 2021. The annual amount of principal repayment is \$900,000 per year. The mortgage does not bear interest and is secured by specific land.

4. Debenture debt

Debenture debt principal is reported net of sinking fund balances.

Local Area Bylaw	Issue No.	Interest Rate	Amount of Issue	Sinking Fund Balance	Net Debt	Due Date
9867	103	4.65	\$ 16,000,000	\$ 12,279,386	\$ 3,720,614	2018-04-23
9867	133	2.75	7,500,000	639,310	6,860,690	2025-10-02
9867	137	2.60	3,000,000	-	3,000,000	2026-04-19
9867	139	2.10	3,500,000	-	3,500,000	2026-10-05
			\$ 30,000,000	\$ 12,918,696	\$ 17,081,304	

Principal repayments required for the next five years are as follows:

<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
\$ 2,532,002	\$ 2,532,002	\$ 1,199,347	\$ 1,199,347	\$ <u>1,199,347</u>

5. Construction in progress

Construction in progress is recorded at cost, is not amortized, and is comprised of:

	<u>2016</u>	<u>2015</u>
Land improvements	\$ 1,212,811	\$ -
Buildings	1,516,723	1,038,578
Infrastructure	7,729,183	11,987,210
Machinery and equipment	20,388,849	7,703,046
Total construction in progress	\$ 30,847,566	\$ 20,728,834

Notes to Financial Statements December 31, 2016

6. Tangible capital assets

			<u>2016</u>	<u>2015</u>
		Accumulated	Net	Net
	<u>Cost</u>	<u>amortization</u>	book value	book value
Land	\$ 11,255,949	\$ -	\$ 11,255,949	\$ 5,949,999
Land improvements	13,199,726	6,636,258	6,563,468	7,010,200
Buildings	55,218,711	22,001,682	33,217,029	34,624,202
Infrastructure	56,474,899	25,740,883	30,734,016	23,295,903
Machinery and equipment	16,714,062	9,493,012	7,221,050	5,493,226
	\$ 152,863,347	\$ 63,871,835	\$ 88,991,512	\$ 76,373,530

Schedule 1 provides a breakdown of tangible capital assets and construction in progress.

7. Accumulated surplus

	Reserves for future expenditure	General surplus	Investment in tangible capital assets	Total 2016	Total 2015
Surplus, beginning of year	\$ 24,340,755	\$ 596,280	\$ 89,268,184	\$ 114,205,219	\$ 104,592,459
Annual surplus (deficit)	237,575	14,716,870	(4,702,103)	10,252,342	9,612,760
Transfers	12,719,905	(12,719,905)	-	-	-
Acquisition of tangible capital assets	(11,694,728)	-	11,694,728	-	-
Proceeds from disposal of					
tangible capital assets	-	(25,000)	25,000	-	-
Retirement of debenture debt		(1,971,965)	1,971,965		
Surplus, end of year	\$ 25,603,507	\$ 596,280	\$ 98,257,774	\$ 124,457,561	\$ 114,205,219

8. Contingent liabilities

Pension liability

The employer and its employees contribute to the Municipal Pension Plan (a jointly trusteed pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2015, the plan has about 189,000 active members and approximately 85,000 retired members. Active members include approximately 37,000 contributors from local governments.

Notes to Financial Statements December 31, 2016

8. Contingent liabilities (continued)

Pension liability (continued)

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate is then adjusted to the extent there is amortization of any funding deficit.

The most recent valuation for the Municipal Pension Plan as at December 31, 2015, indicated a \$2,224 million funding surplus for basic pension benefits on a going concern basis.

The Airport paid \$377,727 (2015 - \$352,565) for employer contributions to the plan in fiscal 2016, which represents 0.02 per cent of the total plan contributions, while employees contributed \$278,195 (2015 - \$267,306) to the plan in fiscal 2016. The Airport expects to pay \$378,000 for employer contributions in the next fiscal year.

The next valuation will be as at December 31, 2018, with results available in 2019.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

Legal actions

The City is currently engaged in certain legal actions. The outcome and the possible effect on the Airport of these legal actions are not determinable at this time. Accordingly, no provision has been made in the accounts for these actions.

The amount of loss, if any, arising from these contingent liabilities will be recorded in the accounts in the period in which the loss is realized.

9. Commitments

At December 31, 2016, the Airport had entered into construction commitments relating to the Airport capital program amounting to \$9,183,379 (2015 - \$25,070,215).

Notes to Financial Statements December 31, 2016

10. Airport improvement fees

The Kelowna International Airport entered into a Memorandum of Agreement ("the Agreement") dated September 23, 1997 with the Air Transport Association of Canada and all major carriers operating from the Airport. The Agreement provides for a consultative process with air carriers regarding the improvement to and expansion of airport facilities and the collection of airport improvement fees (AIF) by air carriers through their ticketing processes. AIF revenues can only be used to fund approved Airport infrastructure projects and associated financing costs.

AIF fees are charged at \$15 per departing passenger.

Airport improvement fee summary since implementation to December 31:

	<u>2016</u>	<u>2015</u>
Cumulative AIF revenue Cumulative AIF expenditures	\$ 108,330,953 122,468,537	\$ 96,409,890 112,384,282
Deficiency of revenue over expenditures	\$ <u>(14,137,584)</u>	\$ <u>(15,974,392)</u>
11. Sale of service by object	2016	<u>2015</u>
Airport improvement fee	\$ 11,847,978	\$ 10,952,201
Aircraft parking	137,726	122,389
Airline terminal fees	2,852,857	2,493,738
Apron equipment parking	11,659	11,659
Aviation fuel concessions	16,246	20,892
Car rentals	2,191,572	2,073,083
Ground handler concessions	87,183	71,064
Land lease revenue	624,610	586,179
Landing fees	3,586,712	3,225,911
Other	377,050	406,549
Terminal building space rental	438,921	421,660
Terminal concessions	796,587	718,358
Vehicle parking	5,702,491	5,265,584
	\$ 28,671,592	\$ 26,369,267

Notes to Financial Statements December 31, 2016

12. Expenses by object

Expenses reported by object comprise:	<u>2016</u>	<u>2015</u>
Salaries and benefits	\$ 4,309,910	\$ 3,887,703
Contract and professional services	1,415,617	936,370
Interest expense	1,029,147	794,717
Materials and supplies	5,752,209	5,111,705
Equipment	42,456	18,483
Allocations, policing and overhead	1,431,632	1,502,249
Cost recoveries	(503,281)	(494,256)
Utilities	634,685	560,042
Amortization	5,232,900	5,159,415
	\$ 19,345,275	\$ 17,476,428

13. Budget data

The budget figures are from the Annual Five-Year Financial Plan Bylaw adopted before May 15 of each year. Subsequent amendments have been made by Council to reflect changes in the budget as required by law. Amortization of tangible capital assets was not included in the budget. The table below shows the reconciliation between the approved budget and the budget presented in these financial statements.

	Budget Amount
Revenue	
Operating budget	\$ 26,456,760
Expenses	
Operating budget	13,205,269
Capital budget	53,367,550
	66,572,819
Annual deficit per approved budget	(40,116,059)
Add: capital expenses	53,367,550
Annual surplus per statement of operations	\$ 13,251,491

14. Comparative figures

Certain of the comparative figures have been reclassified to conform to current year financial statement presentation.

Schedule 1 – Tangible Capital Assets As at December 31, 2016

							Machinery & Equipment											
	_	Land	Land Improvements	Buildings		Infrastructure	Vehicles	_	Machinery & Equipment		Computer	_	Subtotal Machinery & Equipment	 Construction in Progress	_	Total 2016		Total 2015
Cost																		
Balance, beginning of year	\$	5,949,999	13,176,254 \$	54,989,13	32 \$	46,805,556	\$ 3,023,244	\$	10,685,924	\$	678,850	\$	14,388,018	\$ 20,728,834	\$	156,037,793 \$	5 1	138,849,480
Add: additions during the year		5,305,950	23,472	109,7	' 0	211,676	-		1,894,655		-		1,894,655	20,424,091		27,969,614		17,188,313
Add: transfers to tangible capital assets		-	-	119,80	9	9,457,667	-		727,883		-		727,883	(10,305,359)		-		-
Less: disposals during the year		-	-	-		-	-		(296,494)		-		(296,494)	-		(296,494)		-
Balance, end of year	-	11,255,949	13,199,726	55,218,7	1	56,474,899	3,023,244	_	13,011,968	-	678,850	_	16,714,062	 30,847,566	_	183,710,913	1	156,037,793
Accumulated Amortization																		
Balance, beginning of year		-	6,166,054	20,364,93	30	23,516,017	750,047		7,527,168		611,213		8,888,428	-		58,935,429		53,776,014
Add: amortization		-	470,204	1,636,7	52	2,224,866	205,773		673,180		22,125		901,078	-		5,232,900		5,159,415
Less: accumulated amortization on disposals	_	-						_	(296,494)			_	(296,494)	 	_	(296,494)		-
Balance, end of year	_		6,636,258	22,001,68	32_	25,740,883	955,820	_	7,903,854		633,338	_	9,493,012	 	_	63,871,835	_	58,935,429
Net Book Value of Tangible Capital Assets																		
and Construction in Progress	\$_	11,255,949 \$	6,563,468 \$	33,217,02	<u> 9</u> \$	30,734,016	\$ 2,067,424	\$_	5,108,114	\$	45,512	\$_	7,221,050	\$ 30,847,566	\$_	119,839,078 \$;	97,102,364



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